How to accept or reject your invitation in the EULAR Congress system

- Please go to https://account-congress.eular.org/Home/Index/Account

As a general note, EULAR advises to use the Google Chrome or Mozilla browsers for the best user experience.

- Click on the “Login” icon:

![Login icon]

- Enter your email-address and the password, after that click on “Sign in”:

![Sign in form]
- To access your invitations for the EULAR Congress, please click on the “Speakers / Chairs” box:

![Speakers / Chairs](image)

- As the next step, you will see the individual invitations:

![Program Invitations](image)

**How to accept:**

- To accept an invitation, please click the button “Accept”:

![Accept](image)

- You will be asked if you accept a “Virtual” or “On-Site” option.

**IMPORTANT NOTE:** For “Practical Skills” and “Meet the EULAR Expert” sessions, strictly “On-site” attendance only is accepted, to increase interactions among speakers and delegates.

- Please choose accordingly and hit “Accept”:
Accept Invitation

Session

teeeest

- Please tell us your preferred participation for this session:
  - Virtual
  - On-Site

- Your accepted session(s) will be highlighted with green:

<table>
<thead>
<tr>
<th>teeeest</th>
<th>03/06/2022 09:00 - 10:15</th>
<th>Get ics</th>
</tr>
</thead>
<tbody>
<tr>
<td>Session type:</td>
<td>Scientific:</td>
<td></td>
</tr>
<tr>
<td>Session groups:</td>
<td>Challenges in Clinical Practice</td>
<td></td>
</tr>
</tbody>
</table>

How to reject:

- If you would like to reject an invitation, please click the according button, choose a reason for the rejection and hit “Reject”:

   Accept
   - Make suggestion - Please note: this will be considered as suggestion and will have to be approved internally first, before proceeding with invitation

   Reject invitation

   - Reject

   Reject
   

Choose or add a reason

- Please select...

- Other commitment
  - Health reasons
  - Covid-19 travel restriction
  - Not my field of expertise

- Your rejected session(s) will be highlighted with red:

<table>
<thead>
<tr>
<th>Practical Skills session TEST</th>
<th>02/06/2022 17:30 - 18:45</th>
<th>Get ics</th>
</tr>
</thead>
<tbody>
<tr>
<td>Session type:</td>
<td></td>
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<tr>
<td>Session groups:</td>
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- Cancel