

EULAR Congress

General Terms and Conditions for Individual Registrations

1 Application of the General Terms and Conditions

These General Terms and Conditions apply when you register for the European Annual Congress of Rheumatology 2020 held in Frankfurt on 3 to 6 June 2020 (hereinafter "**Congress**") organized by European League Against Rheumatism EULAR, Seestrasse 240, 8802 Kilchberg, Switzerland, Telephone: +41 44 716 30 30, email: congress@eular.org (hereinafter "**EULAR**").

EULAR mandates MCI Suisse SA, Satigny Switzerland as its contractor to handle EULAR 2020 Congress registrations; telephone: +41 22 33 99 590, fax: +41 22 33 99 651, email: eular.reg@mci-group.com.

1.1 The Congress

The aim of the Congress is to provide a forum of the highest standard for scientific (both clinical and basic), educational and social exchange between professionals involved in rheumatology, liaising with patient organisations, in order to achieve progress in the clinical care of people with rheumatic diseases.

The events of the Congress and the benefits for the participants are set out in more details on the Congress Website <https://www.congress.eular.org> (hereinafter "**Congress Website**").

1.2 Programme of the Conference and Modification

The programme of the Conference will be published on the Congress Website.

EULAR reserves the right to modify the programme. No refunds will be granted in case of modification, cancellation of speakers, lack of space in a conference room or any other incident during the Conference.

1.3 Language

Unless otherwise specified, all lectures, basic science and clinical symposia, abstract sessions, presentations and discussions, workshops and special interest group sessions are in English.

1.4 CME credits

EULAR intends to apply for EACCME®/CME accreditation for the Congress.

Following accreditation, registered participants to the Congress can claim their CME credits and certificate of attendance by completion of an online survey. An email will be sent directly to your registered email address. After submitting the survey, you will receive your certificate to the indicated email address. EACCME® credits are recognised throughout Europe and in North America. EACCME®/CME credits can be exchanged for their national equivalent by contacting your national CME Authority.

Physicians may convert EACCME® credits to an equivalent number of AMA PRA Category 1 Credits™.

2 Congress Participants

2.1 In General

You can register to the Congress if you are at least 18 years old at the first day of the Congress.

You must ensure that you have adequate insurance cover for travel, health and accident when you attend the Congress.

2.2 Full Delegates

Medical or Scientific Professional Delegates are medical or scientific professionals, clinicians, Doctor of Medicine (MD), PhD's.

EULAR may request an official confirmation during registration process.

2.3 HPR Delegates

Delegates of Health Professional in Rheumatology (hereinafter "**HPR-Delegates**") are nurses, physiotherapists, occupational therapists and other allied health professionals.

A letter of confirmation showing the status coming from the Head of Unit or Institute must be provided when registering as HPR-Delegate.

2.4 PARE Delegates

Delegates of People with Arthritis/Rheumatism in Europe (hereinafter "**PARE-Delegates**") are representative of patient organisation.

2.5 Trainees

Trainees are persons under 40 years of age that are either Clinicians in Training or Non-Tenured Scientists, i.e. scientists not being professor or associate professor.

A letter of confirmation showing the status coming from the Head of Unit or Institute must be provided when registering as Trainee.

2.6 Patients

Patients are people suffering from rheumatic or musculoskeletal diseases (RMD).

A doctor's certificate must be submitted with the registration form.

3 Registration Fees

3.1 In General

The registration fee is published on the Congress Website. The fees for the Medical or Scientific Professional Delegates, HPR Delegates, PARE Delegates, Trainees and Patients may be different.

3.2 Early Registration

The registration fee will be discounted when registering early. To receive the discount, the full registration, including payment of the fee, must be completed by the last day published on the Congress Website.

3.3 Late Registration

The registration fee will be increased when registering late. If your registration is completed after the date published on the Congress Website for regular registration, and unless you register onsite, the increased registration fee will apply.

3.4 Onsite Registration

The fees for the onsite registration are published on the Congress Website.

3.5 Fee for Lost Badge

If the participant has lost or forgotten his/her badge or is not in possession of his/her badge during the Congress for any reason, the participant will receive a new badge after his/her identity could be verified with an official document and after paying a fee of EUR 80.

3.6 Group Registration

Groups of 10 persons or more can register as a group. For group registration, you need to access the group portal.

3.7 Value Added Tax (VAT)

All registration fees include VAT at the applicable rate.

4 EULAR Travel Bursaries

4.1 In General

EULAR may, upon its sole discretion, award bursaries to facilitate attendance at the Congress (hereinafter "**EULAR Travel Bursaries**"). The bursaries include the registration fee, hotel accommodation and a cash amount of EUR 350. The cash amount of the travel bursary will be fully paid on-site at the congress only, and only to the eligible individual. No pre- and postpayments will be made in any case.

4.2 Eligibility

Medical or Scientific Professional Delegates, PARE Delegates and Trainees are only eligible if under 40 years of age. There is no age limit for HPR Delegates and patients.

Individuals who receive full or partial financial support from industry sources are not eligible for EULAR Travel Bursaries.

4.3 Applications

Applications need to be submitted via the electronic application system via your EULAR congress account <https://account-congress.eular.org>.

5 Registration, Withdrawal, Cancellation and Modification

5.1 Online Registration and Admission Confirmation

You can register for the congress via your congress account available via <https://account-congress.eular.org>.

The number of participants might be limited and, if the maximum is reached, EULAR may refuse additional registrations.

During registration process, you will be asked to pay a registration fee with your credit card. Your payment will be processed through the secured gateway Saferpay to which EULAR has no access. When paying via Saferpay, your payment data will be processed by SIX Payment Services AG, Hardturmstrasse 201, 8005 Zurich, Switzerland (hereinafter referred to as "SIX") as part of the payment process. Further information on data protection can be found on the SIX website at www.six-payment-services.com.

Subject to payment of an additional fee, you can pay the registration fee via bank transfer. Registration via bank transfer is only possible for registration prior to day published on the Congress Website . EULAR will send you an invoice with the registration fee upon request to be sent by email to eular.reg@mci-group.com or by fax to +41 22 33 99 651. If the amount corresponding to the registration fee has not been credited on EULAR's bank account within 10 days after the invoice has been issued, the registration will be cancelled.

Upon receipt of the payment, EULAR will inform you of your admission by sending you a confirmation email. The agreement on the attendance of the Congress is concluded upon receipt of this email.

5.2 Right of Withdrawal

You have the right to cancel your registration without giving any reason within 14 days from the conclusion of the agreement, i.e. from the receipt of our confirmation email.

To exercise your right to cancel, you must inform EULAR thereof by sending an email, a fax, a letter or by phoning EULAR (EULAR c/o MCI Suisse SA, rue du Pré-Bouvier 9, 1242 Satigny, Switzerland, email: eular.reg@mci-group.com, fax +41 22 33 99 651, telephone +41 22 33 99 590).

To meet the cancellation deadline, it is sufficient for you to send your communication concerning your exercise of the right to cancel before the cancellation period has expired.

If you cancel your registration, EULAR will reimburse to you all payment received from you in this connection. EULAR will make the reimbursement without undue delay and not later than 14 days after EULAR was informed about your decision to cancel your registration. The reimbursement will occur by the same means of payment as you used to pay the fee.

5.3 Cancellation of Registration

You have the right to cancel your registration agreement prior to the date published on the Congress Website. You will be refunded the registration fees that you have paid less

an administrative charge of 25% by refund by the same mean of payment and on the same account. After this date, no refunds will be possible.

Cancellation requests must be sent by email to eular.reg@mci-group.com or by fax to +41 22 33 99 651.

5.4 Modification of Registration Agreement

If the registered person cannot attend the Congress but wishes that another person of the same category of participants attends instead of him/her, the registration will be modified. A handling fee of EUR 40 per registration will be charged for every registration modification.

Modification requests must be sent by email to eular.reg@mci-group.com or by fax to +41 22 33 99 651.

5.5 Onsite Registration

You may register onsite during the Congress. EULAR does not warrant that the congress benefits, in particular the conference bag and other conference materials, will be available for individuals registering onsite. You can register onsite, if, and only if, the maximum number of participants to the Congress has not been reached. EULAR can determine in its sole discretion such maximum number.

Onsite registration fees have to be paid in cash or by credit card.

6 Letter of Invitation and Visa Requirements

6.1 Letter of Invitation

Participants requiring an official letter of invitation from EULAR can request one through their EULAR Congress Account <https://account-congress.eular.org> . With the letter of invitation, EULAR does not enter into any financial obligations and will not cover any expense of the participant.

6.2 Visa Requirements

It is in the sole responsibility of the participants to the Congress to take care of the visa requirements.

7 Speakers

7.1 Application

You may apply to be a speaker of the Congress by filling in the form published on the Congress Website and sending an abstract. The technical requirements are published on the Congress Website.

7.2 Admission

EULAR will inform the speaker of his/her admission by sending him/her a confirmation email. The agreement between the speaker and EULAR is concluded upon its receipt.

7.3 Remuneration

The speakers will not be paid any remuneration for their presentation.

7.4 Presentations

In case of an oral presentation, the speaker has to be present. The speaker and EULAR will enter into an agreement according to which, in particular, EULAR the right to process speakers personal data in connection with the Congress and marketing thereof, record the entire presentation (audio, video and slide) and use the recording of the presentation for educational purposes by posting it on EULAR's website (with or without a fee), unless the speaker doesn't allow the recording.

In case of a poster presentation, the speaker has to be available for discussion during the corresponding poster viewing session. The speaker of the poster presentation accepts that EULAR may publish the poster on EULAR's website and process speakers personal data in connection with the Congress and marketing thereof.

8 Accommodation

EULAR provides a link towards the Website of its contractor MCI Suisse SA, Satigny, Switzerland, to book accommodation. When booking your accommodation, you do not enter into an agreement with EULAR, the agreement will be entered into directly between you, the hotel and our subcontractor MCI Suisse SA.

Please review the contractual conditions carefully before booking; EULAR neither grants a warranty nor endorses a responsibility for the booking of accommodation.

9 Disclaimer of Warranty and Liability

9.1 No Warranty for Information

EULAR does not warrant the completeness, accuracy and actuality of the information conveyed during the Congress, in particular not the medical information.

These Congress does not contain any therapeutic recommendations and cannot replace the independent and complete analysis, evaluation, diagnosis, risk assessment, treatment or other medical activities by a medical specialist.

9.2 Exclusion of Liability

To the fullest extent permitted by applicable law, EULAR excludes any liability for any damages, loss, injury, or liability whatsoever suffered out of or in connection with the Congress and the agreement you enter into with EULAR.

10 Cancellation of the Congress

In the event of total or partial cancellation of the Congress due to fire, strike, natural disaster (either threatened or actual), government regulations or causes, which would prevent its scheduled opening or continuance, the contractual relationship between EULAR and the participant will be terminated immediately. EULAR shall not have to refund any registration fee already paid and, under no circumstances, EULAR will refund any expenses (such as travel, accommodation or expenses incurred to the speakers).

11 Feedback and Complaints

EULAR aims to provide the highest quality of services to you and values your feedback (positive and negative) and your comments. You can address your feedback and comments to congress@eular.org.

EULAR usually addresses complaints within one working week after receipt. If EULAR needs more time to evaluate your complaint, it will inform you of the reasons for the delay within one week.

12 Copyrights

EULAR and/or the speakers do not assign, transfer or license to you any copyright in connection with the Congress.

13 Data privacy

By registering, you agree that EULAR processes your personal data that you have provided during registration process for the purpose of organising, advertising and performing the Congress. EULAR will, for example create a participant lists and email distribution lists, which are available to the administrators of the Congress. You will also receive information about EULAR congresses, courses and newsletters.

During the Congress, EULAR will be filming and live streaming the sessions. The persons sitting in the first rows might be filmed, so, if you do not wish to be filmed, please sit in the rear rows. The streaming will be broadcast on the EULAR website and will remain there to be viewed after the Congress. This will allow the Congress to reach as wide an audience as possible amongst the community of people with an interest in rheumatic and musculo-skeletal diseases (RMDs), but it may also reach a broader audience outside this community.

EULAR has entered into subcontracting agreement for the organization of the Congress. Besides the usual subcontracting agreements with IT- or other providers necessary to the organization of the Congress, the main subcontractors are:

- MCI Suisse SA, Satigny, Switzerland
- JMaquardt Technologies GmbH, Krailing, Germany
- SIX Payment Services AG, Zurich, Switzerland

For further information on our data processing activities, kindly refer to EULAR's Data Protection Policy available on EULAR's website, currently under https://www.eular.org/eular_data_protection_policy.cfm.

14 Applicable law and place of jurisdiction

The substantive laws of Switzerland are applicable, with the exclusion of the conflict of law rules. The exclusive place of jurisdiction is at the seat of EULAR, currently Kilchberg, Switzerland.

15 Entry into force

These General Terms and Conditions enter into force for registrations occurring on or after 1st November 2019.