



## Annual European Congress of Rheumatology Madrid, Spain, 14-17 June 2017

### AUDIO-VISUAL EQUIPMENT FOR SPEAKERS

Dear Speaker,

With reference to the forthcoming EULAR 2017 Congress, please note that - as for previous EULAR Congresses - the following audio-visual material will be available for your presentation:

- Single PowerPoint® projection (see below for standard configuration)

Please note that **only single projection** will be available.

#### **SPEAKERS PREVIEW ROOM**

All speakers and presenters are required to check in their presentation at the Speakers Preview Room **at least two hours before their session**, or on the day before for the early morning sessions. The PowerPoint® presentation will be checked by congress technical staff and prepared for the lecture.

The Speakers' Preview Room located in the Business Center on the Mezzanine floor above hall 7 is open at the following hours:

Wednesday, 14 June 2017	08:00 - 20:00
Thursday, 15 June 2017	08:00 - 19:00
Friday, 16 June 2017	08:00 - 19:00
Saturday, 17 June 2017	08:00 - 14:30

#### **CONFERENCE ROOM EQUIPMENT**

The Speakers Preview Room and the conference rooms will be fully equipped with **Microsoft Windows PCs, supporting Microsoft PowerPoint 2016 (and older versions) including all video codecs.**

Therefore, when preparing an electronic presentation, **please make sure that it is fully compatible with above mentioned standards. The organisers cannot be held responsible if a presentation fails to run because these standards were not observed.**

Please do not hesitate to contact us for any further information you may require.

We are looking forward to welcoming you in Madrid next June.

Your EULAR Team  
[eular@mci-group.com](mailto:eular@mci-group.com)